

NATIONAL PRODUCTIVITY COUNCIL, JAIPUR
Online e-Training Programme on
Administrative Effectiveness, Focus: Preventive Vigilance & RTI
March 3-5, 2021

INTRODUCTION:

There is a need for creating awareness of vigilance in an organisation in order to bring transparency in the delivery system. All executives irrespective of their functional allocation must be aware of the vigilance angle and accountability of public servants. . Contract awarding and executing agencies in particular be familiar with do and don'ts on vigilance matter, coupled with the recent directives and orders.

There is a need for creating awareness of RTI in an organisation in order to bring transparency in the delivery system and avoid penal provision

NPC has designed a condensed course on Administrative Effectiveness, Focus: Preventive Vigilance & RTI to upgrade the knowledge and skills of the officials.

OBJECTIVES:

The programme aims at exposing participants

- ☑ To promote systemic changes to improve the transparency within their organisation
- ☑ To enhance competency level of the participants on the preventive vigilance and right to information act 2005.

CONTENTS:

Overview, Definition & Determination of Vigilance Angle

- Preventive Vigilance & its measures
- CVC Act 2003 – Role & Functions of CVC & Important CVC instructions
- Whistle Blower Protection Act 2011
- Overview of RTI, definition and role of different party
- Various orders related to the Right to Information Act 2005.
- 'Role of APIO, PIO, CPIO and Appellate Authority
- RTI various clauses including exemption clauses
- Case Study

TARGET GROUP:

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, contracts, procurement, etc. from organisation. The details of the programme and their coverage are provided with brochure enclosed herewith.

FINANCIAL IMPLICATIONS:

Rs.6900/- + 18% GST (Rs. Six Thousand Nine Hundred + 18% GST) per participant inclusive of programme material and professional charges. (online or offline payment)

The Cheque/DD/ECS should be drawn in favour of “**National Productivity Council**” payable at New Delhi.

ECS Detail: Bank Name: **Indian Overseas Bank**, 70 Golf Link, New Delhi, Bank

Account No.: **026501000009207**, IFCS/RTGS/NEFT Code: IOB-A0000265

MICR Code: 110020007, PAN No.AAATN0402F, TAN No.:0099B

GST No.: **08AAATN0402F1Z6**

Online: Individual participants may directly pay online by registering through the respective "Register" button provided at <https://www.npcindia.gov.in/NPC/User/webinarpage>

FACULTY AND METHODOLOGY:

The faculty would include specialists from NPC & invited speakers from organizations of eminence.

Methodology of the programme would be participative in nature with a focus on principal of adult learning.. The sessions would be expert-led, participant-centered conceptual deliberations, involving case studies, individual and group exercises, and development of action plans by the participants for the implementation at the organisational levels to address the issues of procurement.

DATES:

March 3-5, 2021

Day 1: March 3, 2021 from 14:00 hrs. to 17:00 hrs.

Day 2: March 4, 2021 from 14:00 hrs. to 17:00 hrs.

Day 3: March 5, 2021 from 14:00 hrs. to 17:00 hrs.

REGISTRATION:

The duration of the programme would be 3.00 hrs. per day including break in between.

The Training Programme would be conducted through Cisco Webex platform. e-Certificate of participation will be issued to all participants.

Registration link would be sent to nominated participants 1 day before the scheduled session. Soft copy of study material will be provided to the participants before/after the session as needed.

Participants will be provided requisite technical support for connecting through the Cisco Webex platform

FOR FURTHER DETAILS PLEASE CONTACT:

Programme Director

National Productivity Council

(Under DPIIT, Ministry of Commerce and Industry, Govt. of India)

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